

OAJ eFiling Portal – HOW TO FILE A NEW CASE

Before you can file a new case to the UN Dispute or Appeals Tribunal using the OAJ eFiling portal you should:
Download, fill out, print, sign and scan the appropriate form available on the OAJ website.
Create an eFiling account using the online account request form also available on the OAJ website.
Once these two steps have been completed please use the instructions below to file your application/appeal.

Login to eFiling Portal

Login to the eFiling portal (<https://efilinginternaljustice.un.org>) using the credentials you specified when creating your account. Choose OAJ_CCM as the repository and select "eFilers: All Locations" as your location.

 This website wants to run the following add-on: 'MSXML 5.0' from 'Mic

The first time you login, say "Yes" to installing the Microsoft add on.

Click "OK" to the error message and refresh the page.

If you have not added the site to your list of Trusted Sites a security warning will continue to appear. See the [User Guide: Browser Settings](#) for instructions on how to avoid this message.

Select Tribunal



Select the appropriate Tribunal from the pull down list.

Enter (Personal) Details

Click on "Step 2: Enter (Personal) Details" button that